



**PERSON SPECIFICATION  
SEND TUTOR**

<b>Category</b>	<b>Essential</b>	<b>Desirable</b>
<b>QUALIFICATIONS</b>		
GCSE English & Maths Grade C or above (or equivalent)	*	
SEND qualifications in supporting Speech and Language, Behaviour Management (eg Team Teach), Sensory Processing (or a willingness to undertake these)	*	
First Aid (or a willingness to undertake this)	*	
<b>EXPERIENCE</b>		
IT skills in Microsoft Office/Excel or similar	*	
Previous experience of working with young people	*	
Experience of working within a school	*	
Experience tutoring pupils of varying abilities/EHCP	*	
Experience of developing individual teaching plans, tailored to the needs and learning styles of pupils		*
Providing clear feedback to students about progress		*
<b>SKILLS</b>		
Excellent interpersonal and communication skills	*	
Ability to prioritise and plan for effective learning	*	

Ability to maintain resilience and positive thinking	*	
Holding a valid Driving Licence with access to own vehicle for business use		*
<b>QUALITIES &amp; APTITUDE</b>		
Sense of humour	*	
Ability to establish effective working relationships with pupils	*	
Ability to be an active and full member of a team	*	
Commitment to staff development	*	
Empathy for young people	*	

**Authentic Education (AE) is committed to providing a safe, supportive and stimulating environment for all its pupils following Keeping Children Safe in Education Guidelines. This post is exempt from the Rehabilitation of Offenders Act 1974.**

*Together we are Courageous, Innovative, Excellent*