

**PERSON SPECIFICATION**

**HLTA (Higher Level Teaching Assistant)**

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| **Category** | **Essential** | **Desirable** |
| **QUALIFICATIONS**GCSE English & Maths Grade C or above (or equivalent) NVQ Level 2 (or equivalent qualification)Other Pedagogical / Learning Qualifications | \* | \*\* |
| **EXPERIENCE**IT skills in Microsoft Office/Excel or similar Previous experience of working with young people Experience leading groups of learnersExperience Line-Managing staffExperience within Primary and Secondary Schools Previous experience of working in a specialist school | \*\*\* | \*\*\* |
| **SKILLS**Excellent interpersonal and communication skills Ability to prioritise and plan for effective learning Ability to maintain resilience and positive thinkingAbility to work with a PACE and UPR approach Holding a valid Driving License | \*\*\*\*\* |  |
| **QUALITIES & APTITUDE**Sense of humour, flexible and proactiveAbility to be an active and full member of the team A strong sense of learning leadershipCommitment to the development of self and othersThe ability to inspire trust and build relationships Holding high expectations for all young people, yourself and those around you | \*\*\*\*\*\* |  |

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