

**PERSON SPECIFICATION**

**HLTA (Higher Level Teaching Assistant)**

|  |  |  |
| --- | --- | --- |
| **Category** | **Essential** | **Desirable** |
| **QUALIFICATIONS**  GCSE English & Maths Grade C or above (or equivalent)  NVQ Level 2 (or equivalent qualification)  Other Pedagogical / Learning Qualifications | \* | \*  \* |
| **EXPERIENCE**  IT skills in Microsoft Office/Excel or similar  Previous experience of working with young people  Experience leading groups of learners  Experience Line-Managing staff  Experience within Primary and Secondary Schools  Previous experience of working in a specialist school | \*  \*  \* | \*  \*  \* |
| **SKILLS**  Excellent interpersonal and communication skills  Ability to prioritise and plan for effective learning  Ability to maintain resilience and positive thinking  Ability to work with a PACE and UPR approach  Holding a valid Driving License | \*  \*  \*  \*  \* |  |
| **QUALITIES & APTITUDE**  Sense of humour, flexible and proactive  Ability to be an active and full member of the team  A strong sense of learning leadership  Commitment to the development of self and others  The ability to inspire trust and build relationships  Holding high expectations for all young people, yourself and those around you | \*  \*  \*  \*  \*  \* |  |

**Authentic Education Is Committed To Providing A Safe, Supportive And Stimulating Environment For All Its Pupils Following Keeping Children Safe in Education Guidelines. This Post is Exempt from the Rehabilitation of Offenders Act 1974**