**PERSON SPECIFICATION**

SENDCo

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|  | **Essential** | **Desirable** |
| **QUALIFICATIONS**  Bachelor’s Degree  Qualified Teacher Status  National Award for SEND Co-ordinator, or willing to work towards | \*  \*  \* |  |
| **EXPERIENCE**  Proven ability as an excellent classroom teacher  Evidence of demonstrating leadership skills  Experience of leading change and improvement  Experience of leading training/INSET with the ability to enthuse and motivate others across a school  Experience of working within a multi-agency approach | \*  \* | \*  \*  \* |
| **KNOWLEDGE & SKILLS**  Sound knowledge of SEND Code of Practice and its practical application  Understanding of statutory processes, including the review process for EHCP’s.  Knowledge of a range of SEND and its impact on the learning of students  Behaviour management techniques for groups and individuals  Excellent interpersonal communication skills, both written and oral  Ability to plan, prioritise and evaluate interventions  Data analysis skills and the ability to use data to inform provision planning  Commitment to lead a team effectively through positive working relationships  Able to demonstrate an understanding of the aims and elements of the ‘Keeping Children Safe In Education’ agenda | \*   \*   \*  \*  \*   \*  \*  \*  \* |  |
|  | **Essential** | **Desirable** |
| The roles and responsibilities of Educational Psychologies and of learning and behaviour support services  An understanding of SEND Support Plans |  | \*   \* |
| **QUALITIES & APTITUDE**  Commitment to securing good outcomes for students with SEND    Ability to work under pressure and prioritise effectively  Ability to build and form good relationships with young people, colleagues and other professionals  Be able to maintain confidentiality, acting in a professional manner at all times  Initiative and ability to prioritise one’s own work  Commitment to the highest standards of child protection  Ability to maintain resilience, understanding and positive thinking | \*  \*  \*  \*  \*  \*  \* |  |

**Authentic Education Trust Is Committed to Providing A Safe, Supportive And Stimulating Environment For All Its Pupils Following Keeping Children Safe in Education Guidelines.**

**This Post is Exempt from the Rehabilitation of Offenders Act 1974**

**Outstanding Achievement for All**